# **Plowden/Clothworkers’ Foundation Grants**

# **for continuing professional development in conservation**

**2024 Application Deadlines:**

**15th January, 8th April, 3rd June and 9th September**

The Anna Plowden Trust/Clothworkers’ Foundation CPD Grant scheme offers grants of up to £1,000 or 50% of the total (whichever is the lower amount) towards registration fees and reasonable travel and accommodation costs for conservators attending conferences, short courses, seminars and workshops in the UK and abroad.

Applicants must be:

* + qualified conservators (not current students or interns)
  + UK-based
  + employed by a private or public institution, or self-employed

Applications must be submitted at least four weeks before the event. We will not offer a grant for a course that you have already attended.

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| --- | --- |
| **Name:**  **Job title:**  **Your contact address (this should be your work address):** | **Nationality:**  **Employer:**  **Email:** |

1. **SUMMARY**

Give the title, date and location of the course or conference you wish to attend:

Total cost of attendance (please give details on page 3) £

**Amount of grant you are requesting £**

1. **PROFESSIONAL BACKGROUND**

BRIEF summary of your education or training after leaving school, indicating any formal educational qualifications and conservation training. *(Maximum 150 words)*

**Are you an Accredited conservator?** YES/NO

**If not, are you working towards accreditation?** YES/NO

*We do encourage those who are eligible to do so*

**If No, why not?**

**Please give a brief outline of your career and achievements** *(c.150 words*), including any service to the conservation community as a whole (e.g. membership of an Icon committee or similar).

**To which professional conservation organisations do you belong?**

**If you are in private practice is your business/the company for which you work on the ICON register?**

YES / NO / NOT APPLICABLE (please explain below)

1. **DETAILS OF CPD OPPORTUNITY**

Please tell us why you feel you will benefit from this CPD opportunity. *(Maximum 300 words)*

How will you spread the benefit of the knowledge gained to others? *(Maximum 300 words)*

1. **BUDGET AND FUNDING**

Please estimate costs under the following headings

**Conference/course fee** £

**Travel**  £

**Accommodation**

Number of days

Daily rate £

**Meals**

Number of days

Daily rate £

**Other relevant expenses** £

**TOTAL £**

**Have you applied to other funders?** YES/NO

If so, which and how much have you been awarded by whom? £

How much are you able to contribute yourself? £

If you are not self-employed, how much is your employer contributing? £

We normally only offer up to 50% of the total cost unless an applicant can provide evidence of exceptional circumstances under which his/her own or employer’s contribution cannot match our funding. **Please explain below if this applies to you.**

**Have you applied for and/or received CPD funding from the Anna Plowden Trust or The Clothworkers’ Foundation before?** Please list below

**How did you first become aware of the Anna Plowden Trust or The Clothworkers’ Foundation?**

1. **DATA PROTECTION DECLARATION** YOU MUST complete this section before submitting

I agree that the Anna Plowden Trust may retain relevant personal data (email, postal address, current job) and occasionally send me updates about the Trust’s work, the grants it offers and events it is organising. This agreement is given on the condition that the Trust does not share my data with any other organisation.

**Yes No**

**6. REFERENCES**

Please include two written references from referees who know your work and state their relationship to you. If you are employed, your employer must be one of the referees.

**Your signature: Date:**

*In signing this application, I confirm that the information that I have given is accurate and that I accept the terms and conditions, listed below, which would apply to any grant that may be awarded to me.*

**NOW:** e-mail your application form AND your references to: [info@annaplowdentrust.org.uk](mailto:info@annaplowdentrust.org.uk)

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**OUR GRANT TERMS AND CONDITIONS**

1. If you are awarded a grant you will be required to:

i) acknowledge our support

ii) write a short report on the course or conference. Your report should be about 600-700 words long, including a 50-word summary

iii) provide receipts giving proof of expenditure

These can be sent to Penelope Plowden at [info@annaplowdentrust.org.uk](mailto:info@annaplowdentrust.org.uk).

2. We will only pay your grant to you once we have received your report and receipts.

3. Please supply images of the course/conference as jpegs (at least 2MB each). Please also provide a caption and credit line for each image. By supplying images you are agreeing that the Trust may use these on its website, social media or in its published annual report. If your images are large please send them using WeTransfer (<https://www.wetransfer.com>).

If you post anything on Instagram could you please tag @annaplowdentrust. We will be regramming posts and we would like to help promote you and your work.